

**OFFICE USE ONLY**

<b>Name of the Student</b>	
<b>Registration Number</b>	

**INFORMATION HALL OF RESIDENCE**

Hall of Residence	Room Number	Check-in Date	Check-out Date

**HALL FEES**

Hall of Residence	Year/ Semester	Date of Payment	Amount (Rs.)	Bank	Acknowledgement

**ISSUANCES AND RETURNS**

Hall of Residence	Item	Date of Issue	Signature	Date of Return	Signature

**ANY VIOLATIONS OF RULES AND REGULATIONS OF THE HALL**

Hall of Residence	Incident	Punishment	Signature of Student	Signature of Warden

**FINES AND DAMAGES**

Hall of Residence	Description	Amount (RS.)	Date of Payment	Acknowledgement